

# TOWN OF NEW IPSWICH

661 Turnpike Rd New Ipswich NH 03071

*Parks and recreation*



## APPLICATION FOR USAGE OF ALL STAR CAFE

### **Directions:**

1. If All Star Cafe is wanted for a small event for less than a week time, simply contact the Rec Dept. to ensure no conflicts.
2. If tables or grills are being used- a field usage form for open space needs to be filled out.
3. Be sure to include NOT JUST HOURS? DATEs of event – BUT ALSO setup and clean up time.
4. A pre and post inspection are performed.

**DISCLAIMER: The APPLICANT is responsible for any and all damages which arise during their time of scheduled use.**

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Email of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Status: Profit \_\_\_\_\_ Non-profit \_\_\_\_\_

Dates Requested: \_\_\_\_\_ End Date: \_\_\_\_\_

Start and Closing Times: \_\_\_\_\_ Estimate number of people: \_\_\_\_\_

General description of activity: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **AUTHORIZATIONS**

Rec Dept. Approval: \_\_\_\_\_ Date: \_\_\_\_\_

If Rejected, reason: \_\_\_\_\_

**\*\*\*Attach Inspection Checklist to this form\*\*\***

phone: 603-878-2772

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Parks and Recreation Form 16-04, May 2016

[www.townofnewipswich.org](http://www.townofnewipswich.org)