

MINUTES  
PLANNING BOARD  
July 15, 2020  
Via Zoom

Present: John Schaumloffel (phone)-Chair, Deirdre Daley-Vice Chair (acting chair), Liz Freeman, Lou Alvarez (8:05), Lou Guarino, Craig Smeeth, Shawn Talbot-Ex Officio and Debbie Deaton.

Deirdre read the attached "Right to Know Law Meeting Checklist" and took roll call attendance.

**Minutes:**

Liz made a motion to accept the minutes as written. Lou G. seconded the motion. All votes were Aye with one abstention (Deirdre).

**Green Farm/Jacqueline Drive Update:**

Sam Benedict, 53 Jacqueline Drive and Alex Scribner, 57 Jacqueline drive were present via Zoom. Debbie informed the Board she had emailed Gary Litchfield informing him of the misspelling of Jacqueline and the plans have Road instead of Drive. Mr. Scribner told the Board he had reviewed the As Builts and those were the only problems he saw also. Debbie will email Mr. Litchfield as soon as she hears back from Peter Goewey with his opinion.

**7:45 Public Hearing, 2 Lot Subdivision-Jethro & Keryn Matson, Map 5B/16-1, Ashburnham Road**

Deirdre opened the public hearing. Chris Guida, Fieldstone Land Consultants, gave a presentation to the Board. He stated it was a straightforward 2 lot subdivision. The plan has a Wetland stamp verifying there are no wetlands on the property. There are no waiver requests. Craig Smeeth asked if the utilities were going to be underground. Chris replied they were. Craig made a motion to accept the application as complete, Liz seconded the motion. The motion passed with a verbal roll call vote (4-0-1).

Chris stated the plans show a proposed shared driveway which will have an easement and a shared driveway agreement in the event a single driveway is not approved by NHDOT for the undeveloped lot. Craig made a motion to approve the subdivision with the following conditions:

1. Submission of Mylar
2. Payment of fees
3. Receipt of NH DOT approved Driveway Permit **or** Shared Driveway Agreement and Easement shown on plan
4. Note on plan regarding underground utilities

Liz seconded the motion and it passed with a verbal roll call vote.

**Selectmen/Chair/Land Use Report:**

Shawn said the Selectmen have invited all Board members to their meeting on Tuesday, July 28<sup>th</sup> at 6:00pm regarding processes for certain applications to the Town (Building Permits, Intent to Cut, Intent to Excavate, Variance or Special Exception to the ZBA, etc.). The Selectmen would like everyone's input. Shawn also mentioned he sat with Debbie last week to gain some knowledge on the roles in the Town Office. He said it was very enlightening and wants to try to sit with as many employees as possible for the same reason. As a Selectman, he feels it is important to understand what goes on day to day in the office.

Craig mentioned he and Lou A. had met with the Town Administrator regarding the Broadband issues in Town and hasn't heard anything from the Selectmen regarding their backing of this voluntary project.

Shawn told Craig he would mention it to the Selectmen. He also said Craig and Lou seem very passionate about it and how it can positively impact the Town, in particular, remote learning for the children. Lou stated he was a liaison to Southwest Regional Planning Commission (appointed by the Selectmen). SWRPC has had webinars regarding Broadband.

John informed the Board his new work schedule requires him to travel on Wednesday evenings to work on site making him unable to attend the meetings. He may be able to attend by phone. He is hoping that will change in September or sooner. Deirdre stated she would be able to chair the meetings until that happens.

At 9:00 pm, Deirdre made a motion to adjourn. Craig seconded the motion and it verbally passed unanimously.

Respectfully submitted,

Debbie Deaton  
Land Use Administrator