

MINUTES  
PLANNING BOARD MEETING  
July 18, 2018

PRESENT: Bert Hamill, Chairman, Liz Freeman, Deirdre Daley, Lou Alvarez, Ned Nichols and Debbie Deaton

The meeting was called to order at 7:30 p.m. at the Town Office.

Bert appointed Lou to fill in for Ed Dekker during his absence.

The Board reviewed the minutes of the June 20, 2018 meeting. Jalen Rines 3 Lot Subdivision, paragraph three should read "reviewed the application for **compliance**". Bert accepted the minutes as amended.

**Excavation Inspection Review:**

Bert and Deirdre inspected all of the active gravel pits on June 16, 2018. Bert wrote up detailed reports with photos for each pit that was inspected and presented them to the Board. Debbie will add the reports to the excavation files.

**Lehtonen Lot Line Adjustment, Map 9/12 and 9/13:**

Bert read the Public Notice. Ed Rogers made his presentation. The Board reviewed the requested waivers. Liz made a motion to accept the requested waivers. Deirdre seconded the motion and it passed unanimously. Deirdre made a motion to accept the application for completeness. Liz seconded the motion and it passed unanimously. The plans were reviewed and discussed. Deirdre made a motion to approve the application with the following conditions:

- 1) The plans must include the verbiage "The applicant acknowledges that there is no action by the Town of New Ipswich which gives permission for the encroachment of the existing shed".
- 2) Monuments and markers must be placed.
- 3) Submission of Mylar.
- 4) Fees are paid.

The motion was seconded by Lou and passed unanimously.

**Jalen Rines 3 Lot Subdivision:**

Mr. Grasewicz requested a continuation of the Public Hearing to August 1, 2018 at 7:40 p.m. Bob Hakala asked the Board to review the revised plans to make sure the requests from Kent Brown were met. Mr. Hakala had notes that Mr. Grasewicz had taken from his meeting with Kent Brown. Debbie will get the letter of recommendation from Mr. Brown. Liz made a motion to continue the Public Hearing to August 1, 2018 at 7:40 p.m. Deirdre seconded the motion and it passed unanimously.

**Capital Improvement Plan:**

Deirdre will set up meetings with department heads to get input for the CIP.

**Homeowners Association Discussion:**

The Board will vote on a date for a public hearing to accept the HOA amendment to the Subdivision Regulations as soon as the Excavation Regulations are completed.

**Other Business:**

Bert informed the Board that John Schaumlöffel would like to become an alternate member of the Planning Board and will attend the August 1, 2018 meeting.

Liz made a motion to adjourn at 9:05. The motion was seconded by Deirdre and it passed unanimously.

Respectfully submitted,  
Debbie Deaton  
Land Use Clerk