

MINUTES  
PLANNING BOARD  
March 16 2022  
Via Zoom and in-person

**Present:** Deirdre Daley-in person, Shawn Talbot-in person, Craig Smeeth- in person, Nate Sikkila- in person, Josh Muhonen- in person, Tim Somero –in person, Ray Somero-in person, Lou Guarino- in person, John Schaumlöffel- via Zoom, Jennifer Minckler- in person. Sam Benedict was in the audience in person, Lou Alvarez was in audience in person.

**Planning Board Organizational Votes:** Vacancy to fill Selectman Lou Alvarez position as a member for 1-year term. Alternates Craig Smeeth and John Schaumlöffel consented to serve in that capacity. John Schaumlöffel asked that he serve as an alternate and allow for Craig to be voted in as a member. Roll call vote to appoint Craig Smeeth as a member. All were in favor, no abstention. Motion carries 5 to 0. Deirdre motioned to remain as Chair for the Board. There were no other nominations. Motion to appoint Josh Muhonen as Vice Chair made by Deirdre Daley. Josh consented. Tim Somero made a motion to vote by acclamation to appoint Deirdre Daley as Chair and Josh Muhonen as Vice Chair. Motion seconded by Craig Smeeth. No further discussion. Roll Call vote all in favor no abstention. Motion carries. Alternate appointment of Liz Freeman for a 2- year term, John Schaumlöffel for a 3-year term and Lou Guarino for a 3- year term. Motion to appoint the alternates by Tim Somero, seconded by Nate Sikkila. No further discussion. Roll Call vote. All in favor. No abstention. Motion carries. Shawn Talbot swore in John Schaumlöffel as an alternate for a 3- year term, Richard (Craig) Smeeth as a member for a 1-year term and Lou Guarino as an alternate for a 3-year term. Liz will be sworn in at a later date due to her absence at the meeting.

**Selectmen/Chair/Land Use Report:** Selectman Shawn Talbot mentioned the Cemetery meeting this afternoon being encouraging. A citizen may to donate land for expansion. The Land Use Clerk had nothing to report but did welcome the new member, Raymond Somero to the Planning Board. Chair Deirdre reminded the board of the annual Planning Board conference with OSI. Registration begins on March 28, 2022 and they are to let Jen know if they want to be registered to attend. Sessions are Saturday, April 30, 2022 or Saturday, May 7, 2022.

**Minutes of March 2, 2022:** The minutes were reviewed. No changes were made. Motion to accept the minutes by Josh Muhonen. Seconded by Nate Sikkila. No further discussion. Roll call vote 5 yay, 0 nay. No abstentions. Motion carries.

**Old/New Business:** Chair Deirdre mentioned that Attorney Midolo has consented to being the Planning Board Attorney. The hourly rate is around \$200.00 per hour. The Cemetery Trustees have been invited to the April 6, 2022 meeting but have not yet confirmed if attending. The discussion of a commercial district continued regarding the process, abutters, guidelines, area, tax benefits and disadvantages, communication process to the community, changes to the zoning ordinance would have to be through a warrant article, no public water and sewer, The master plan was discussed and determined that the board will review a couple sections at a time or have a work session from 6pm-9pm. The Chair would like everyone to read it and she will delegate sections to each person to review the highlights. Master plan will be done at the next meeting April 6, 2022. ARPA funds were discussed and what will be needed. Chair Deirdre will work on list and submit for Selectmen to review.

Motion to adjourn by Josh Muhonen, seconded by Nate Sikkila. Motion carries

Adjourn at 8:47pm

Respectfully submitted,  
Jennifer Minckler  
Land Use Administrator