

BOARD OF SELECTMEN MEETING
JUNE 7, 2016

PRESENT: Becky Doyle, Chairman, David Lage, Tim Johnson, Joanne Meshna

The meeting was called to order at 6:00 p.m.

Primex: Mr. Carl Webber, Primex Director of Members Services, met with the Board to discuss Primex's proposal for liability insurance. Mr. Webber explained the cost to the Town is based upon audited payroll and total property, and a loss ratio adjustment factor (LRAF) of 1.02. The LRAF incorporates five years of claims experience (2010-2014). New Ipswich's LRAF is 2% higher than average and would be adjusted each year.

New Ipswich is eligible for a package discount because of participation in Primex's Workers Compensation Program. There is a Prime discount made up of the ten best practices for towns. Mr. Webber noted there are many opportunities for training, a human resources consultant is available, general counsel is available for employment matters, and Primex will review contracts to be sure insurance and indemnity clauses are in the Town's favor. Cyber liability is part of the proposal. Mr. Webber noted the Town will get a prorated discount on Worker's Compensation. The Town has the option of a July or January renewal. Primex is working on setting a CAP on Worker's Compensation of nine percent.

Mr. Webber explained the Town is now in a claims based program and Primex has occurrence based coverage. The Town would be asked to do transitional endorsement which would involve the Town putting Primex on notice of any possible claims going back three years.

The Board agreed to proceed with Primex and Mr. Webber will put the paperwork together.

Fire Department: Ashley Saari reported to the Board she had just come from the fire station where the Fire Department held a ceremony to celebrate Isaish Blais. His family's house was on fire and he saved his little brother by getting him out of the house. The Fire Department awarded him a Young Hero Award and gift certificate from the Short Shop.

Along those lines, Selectman Doyle added the American Red Cross is offering free home smoke alarm installation and people are encouraged to contact the Red Cross at www.redcross.org/nhvt for that service.

Comcast: Mr. Bryan Christiansen was present to continue discussion of the cable television franchise agreement. Selectman Lage had prepared questions regarding the agreement and they were discussed. Mr. Christensen submitted a report on Comcast written complaints. There was only one complainant and the issue was resolved. It was agreed the Ordinance Governing Work in Public Ways was covered in the agreement in Section 2.5. A map has been provided showing the existing areas in Town that have cable TV access. Selectman Lage noted that other than a few Class VI roads, Comcast is available in most areas. Reference was made to Section 6.5 b) and during the first year of the Franchise Agreement, the

Town may request from Comcast for the purchase of capital equipment the amount of \$15,000. Mr. Christensen added the Town needs to request the \$15,000. That money is collected as a franchise fee to the subscribers. Section 7.1 (a) sentence on underground installation will be changed to "Underground Standard Installation shall be completed as expeditiously as practicable but in no event later than thirty (30) days after a written request for such connection ...". A Certificate of Liability Insurance and a Bond Rider was submitted by Mr. Christensen. Mr. Christensen will forward a copy of the agreement with changes made and a marked up copy. The agreement will be put on the website prior to the public hearing.

Parks and Recreation: Director of Parks and Recreation Mindy Buxton and the Board discussed the following:

- Town-wide yard sale - A Town-wide yard sale will be held on June 25. This will also be the first day of the Homemade to Handmade Market to take place at Memorial Field. Five dollars will be charged for the map for the yard sale.
- Pool parties – There will be one lifeguard for every 10 people. Selectman Lage questioned why the lifeguards for the pool parties are going to be paid \$15.00/hour rather than just an overtime pay. Upon conclusion of the discussion, the Selectmen agreed to pay the pool party lifeguards \$12.00 an hour. Minor changes were made to the Rental Policy form.
- Summer camp program – Director Buxton suggested an increase to the fees for summer camp. She would like to change the location of field trips and add more activities and crafts. Two people to staff the summer camp need to be hired. They will receive \$10/hour, need to be CPR certified, and be age 18 or over. The camp runs from 8:00 a.m. to 4:00 p.m. The program needs to be self-funded. There was discussion on raising the fees and paying the staff more in the future.
- 3 on 3 tournament – The tournament will be held on August 13, and a fee of \$40.00 will be charged.

Pipeline Task Force: Selectman Lage made a motion to disband the Pipeline Task Force and issue them a letter of thanks for their due diligence they provided to the Board of Selectmen. Selectman Johnson seconded the motion and it passed unanimously. Selectman Doyle thanked the Task Force for all their time and effort over the past year.

Minutes: Selectmen Johnson made a motion to approve the minutes of the May 31, 2016 meeting and nonpublic session. Selectman Lage seconded the motion and it passed unanimously.

Turnpike and Peterson Roads: Selectman Doyle noted she had driven past the property located at the junction of Turnpike and Peterson Roads today and agreed there was probably more than two unregistered and inspected vehicles on the property. She recommended sending the landowner a letter referencing the RSA on the number of unregistered vehicles allowed.

Mowing of the cemeteries: Selectman Doyle reported she had gone to Smithville Cemetery today and the grass was overgrown. Central Cemetery was mowed. She stated she was planning to call the Sexton to see what the problem was and get some guidelines set up. Selectman Lage noted Joanne had

reached out to the Sexton and the Chairman of the Trustees. Further he stated the cemeteries are a place of respect that should always look nice. He suggested having Director Goewey contact ANA Proscapes and get them to mow the cemetery immediately and the Board agreed. Selectman Doyle will speak with the Sexton. Director Goewey will be asked to check the Porter Hill Cemetery as well.

11 Temple Road: Suggested dates for the auction of 11 Temple Road were July 14, 15, 21 or 22. The Board agreed to either July 21 or 22.

15 Temple Road: The grounds are almost all cleaned up; there are a few things left to do.

Vaillancourt Trailer Park: Selectman Johnson noted there was an area marked out for cutting on Temple Road by the entrance to the trailer park. Joanne will have Director Goewey look at it.

At 8:30 p.m. Selectman Doyle made a motion to enter into a nonpublic session under RSA 91-A:3II(a). Selectman Lage seconded the motion and it passed unanimously.

At 9:40 p.m. Selectman Doyle made a motion to seal the minutes of the nonpublic session. Selectman Johnson seconded the motion and it passed unanimously.

The meeting adjourned at 9:40 p.m.

Respectfully submitted,
Joanne Meshna, Town Administrator

Board of Selectmen June 7, 2016 minutes approved by:

Rebecca M. Doyle, Chairman

David S. Lage

Timothy Johnson II

