

BOARD OF SELECTMEN MEETING
SEPTEMBER 15, 2015

PRESENT: George Lawrence, Chairman, Becky Doyle, David Lage, Joanne Meshna

The meeting was called to order at 6:00 p.m. at the Town Office.

Director of Parks and Recreation: Selectman Lawrence read a letter of resignation from Director Holmes effective September 9, 2015. Selectman Lage made a motion to accept her resignation with regret and thank her for all the work she has done. Selectman Lawrence seconded the motion adding Deb had done a good job. The motion passed unanimously.

Selectman Lawrence made a motion to appoint Mindy Buxton Director of Parks and Recreation. Selectman Lage seconded the motion and it passed unanimously. There is a job description for the Director that is outdated and Mindy and Selectman Doyle will update it.

Mindy informed the Board Ray Holmes and Ms. Weber had also resigned from the Committee. There was a question if the Committee had ever been formed correctly as members had not been appointed with terms. Mindy stated rather than have a Committee she would like to form subcommittees to work on specific projects.

There will be an emergency meeting tomorrow evening to decide on the October Fest and if there are enough people to make it work.

Mindy recommended Shawn Talbot be hired as the Parks and Recreation Coordinator. She explained Shawn has been very active and helpful and is willing to serve. Selectman Lawrence made a motion to appoint Shawn Talbot as the Parks and Recreation Coordinator pending successful completion of the background check. Selectman Doyle seconded the motion and it passed unanimously.

Mindy submitted a Reduced Fee Request Form to be used by unpaid volunteers. The new process for volunteers will save around \$55.00 per person. Chief Carpenter has approved the form and noted no fingerprinting is required with this type of check. Selectman Lawrence made a motion to approve the new form for volunteers. Selectman Lage seconded the motion and it passed unanimously.

Mindy gave an update of some of the Parks and Recreation projects. Almost all of the electrical work at the field for the new cameras was completed on Saturday. Monadnock Security will be out in the next 2-3 weeks to install the cameras. The budget may go over a little. The posts for basketball have come in at an approximate savings of \$2,000 from what was anticipated. All that work should be completed in mid-October.

Bob Boynton: Bob informed the Board he and another member of the Conservation Commission will be meeting with Kinder Morgan to discuss mitigation of wetlands and addressing of undersized culverts is a possibility. Bob will contact Director Goewey.

Selectman Doyle noted she had a conversation with the Town's attorney regarding Southwest Region Planning Commission and the Town's recommendation to them regarding distribution of information. Attorney Mayer advised the providing of public information cannot be delayed. The Board will need to clarify their position with Southwest. Also, the Pipeline Task Force has been putting together documents and that information needs to be made available and at the Town Office. She will be talking to Wendy on that subject.

Bob submitted a letter to the Board regarding possible impacts to private wells from the proposed pipeline. Selectman Lawrence read the letter. The document will be put on the website under the Pipeline Task Force for public information and a copy is going to the Planning Board. Bob added the model regulation attached is valuable because the developer is required to put a device on wells to monitor water quality and water pressure.

Bobbi Fionda: Mrs. Fionda asked the Board what was going on at the old blacksmith shop on Temple Road. It appears to be a continual yard sale. Selectman Doyle noted the property is private and the Board will discuss the situation with the landowner. The Board did inspect the site the previous week.

Mrs. Fionda added that the house owned by the Town on Temple Road should be removed. The Board discussed the possibility of auctioning the property.

LaDonna Howard: Ms. Howard explained back in August the Parks and Recreation Committee had told AYSO all equipment needed to be removed from the park and the end of the season. Ms. Howard noted the U12 goals are hard to remove and had always been placed at the back of the field and locked up. They are then taken out in August and locked back up at the end of October. The Board agreed the goals could be kept at the very back of the field. Selectman Doyle noted there are storage issues at the field for all the different groups. Ms. Howard also submitted an email to the Board outlining the contact information for AYSO.

Green Center: Selectman Doyle reported she had heard in the Green Center the pathways are cluttered and could be a fire hazard. She will do a walk through.

Town Clerk: An email was received by the Town Clerk from Maria Szmauz. The Town Clerk's office was closed for two days last week in order that she attend a training session. Ms. Szmauz was upset the office was not open. Selectman Lawrence responded the Board has no control over her hours, the days the office was to be closed was well advertised, and she does not have a deputy at this time.

Transfer of funds: After review of the mid year budget figures, Selectman Doyle prepared a list of transfer of funds taking funds from one account and moving it to those that are short. Selectman Doyle made a motion to make the transfers as indicated. Selectman Lawrence seconded the motion and it passed unanimously.

Audit: Joanne will check on the progress of the audit.

DOT Division of Motor Vehicles: A letter was received by the Board from the DOT in which they state September is to be the new month of inspections for municipalities. Vehicles may be inspected up to four months earlier and therefore inspections for the September deadline can be done immediately. Also, for municipalities that cannot inspect the fleet by September 30, they are asked to notify the Inspection Desk at DOT. To minimize hardship on the municipality they can authorize vehicles with an inspection sticker valid through March 30, 2016. Any municipal vehicle that passes inspection between October 1, 2015 and March 30, 2016 should receive an inspection sticker that expires on September 30, 2016.

Turnpike Auto Parts, LLC: A copy of a letter sent to Turnpike Auto Parks from DES was received by the Board in which they report they inspected the facility on July 28, 2015 to verify that operations on the day of inspection were in compliance with the Best Management Practices for Motor Vehicle Recycling Facilities and evidence of all necessary corrective actions was provided.

At 7:30 p.m. Selectman Doyle made a motion to enter in a nonpublic session under RSA 91-A:3II(c). Selectman Lage seconded the motion and it passed unanimously.

At 8:20 p.m. Selectman Doyle made a motion to return to public session. Selectman Lawrence seconded the motion and it passed unanimously. Selectman Lawrence announced that the minutes of the nonpublic session were sealed. The September 29 meeting is cancelled.

The meeting adjourned at 8:20 p.m.

Respectfully submitted,
Joanne Meshna, Town Administrator

September 15, 2015 Board of Selectmen minutes approved by:

George H. Lawrence, Chairman

Rebecca M. Doyle

David S. Lage

