

BOARD OF SELECTMEN MEETING  
NOVEMBER 1, 2016

PRESENT: Becky Doyle, Chairman, David Lage, Tim Johnson, Joanne Meshna

The meeting was called to order at 6:00 p.m. at the Town Office.

Elisabeth LeBlanc, 41 Middle Pratt Pond Road: Mrs. LeBlanc stated she had received a building permit in May of 2015. Work was abandoned the end of October of that same year. She reported to the Building Department her building permit had been ripped off the tree, Fairpoint had not yet moved the wires, and they were not going to be able to do anything any time soon. The permit was expiring and they said they would re-apply when they were able to continue. A camper on the property was vandalized and ruined. Her husband decided to tear the camper completely off. They decided to build a portable storage equipment trailer. She checked on the building permit guide and found if a storage equipment trailer is under 50 feet, no permit was needed. It is the same dimensions as the camper, it is not permanently fixed to the ground. When her husband when to work on it on Saturday there was a tag left on the trailer that it was not approved and to call the Building Inspector with no phone number. She sent the Building Inspector an email and has not heard back. She cannot get a response. Also, if the building permit is expired, the Building inspector went out to their property without a call to them and put a tag on the shed.

Joanne responded the Building Inspector had spoken to her yesterday and was preparing a response to the email. Selectman Doyle stated they would like to have the Building Inspector's response and then will address any concerns. Selectman Lage asked for clarification about the storage shed. Mrs. LeBlanc responded her husband took the camper off so now it is just a bare trailer. He is building the storage unit on the trailer so when the driveway is finished they can move it; it is portable. The notice was put on the trailer. Mrs. LeBlanc added she would appreciate more communication.

Tax rate: Selectman Doyle announced the tax for 2017 is \$26.23. This is down from last year's rate of \$27.91.

Stearns Burton Lecture Fund: The Board received a letter from Al Jenks volunteering to serve on the Stearns Burton Lecture Fund. Selectman Lage made a motion to appoint Al Jenks to the Stearns Burton Lecture Fund. Selectman Johnson seconded the motion and it passed unanimously.

Fuel prices for 2017 budget: The Selectmen agreed to the following fuel prices for 2017: gasoline \$2.26, diesel \$2.69 and heating oil \$2.60.

Minutes: Selectman Lage made a motion to approve the minutes of the October 24, 2016 meeting, the minutes of the October 25, 2016 meeting and nonpublic session minutes. Selectman Doyle seconded the motion and it passed unanimously.

Audit: The audit is completed and has been sent to the Board. Joanne will schedule a meeting with the auditor to go over some questions.

Fire Chief job description: Selectman Johnson distributed the Fire Chief job description as drafted by the Fire Chief Hiring Committee as well as copies of RSA 154:1 and 154:5. In the job description the term of appointment was removed. With regard to RSA 154:1, the organization of the Fire Department would fall under I.(b) A fire chief appointed by the local governing body, or by town or city manager, if any, with firefighters appointed by the local governing body or manager, upon recommendation of the fire chief. Question had come up at the Committee meeting if the current practices of the Fire Department had been adopted by the Town pursuant to the RSA. Selectman Doyle noted to find out the answer the town reports would need to be researched. Selectman Lage stated the Fire Department has always been paid by stipend.

The Board held a work session to discuss budgeting:

- The General Government Buildings budget was discussed. Nothing has been spent from the budget for building improvement.
- In 2017 Selectmen Lage would like to see more beautification items done around town and the formation of a committee to take care of them. Suggested areas were the new bridge and the area where the street sign is for the old town pound on Porter Hill Road. The bushes on the Town property by the library needs to be cleaned out and it was suggested the Highway Department could thin them out.
- Selectman Johnson noted the Fire Department is budgeting for 2017 for upgrade of the security system and it should come out of the General Government Buildings budget possibly this year.
- Selectman Doyle suggested replacement of the chairs and tables in the Conference Room. Selectman Doyle will look at furniture catalogs.
- Joanne noted a suggestion had been made for a drop down screen for presentations. Selectman Lage suggested a TV monitor rather than the screen and Selectman Lage will look into the cost.
- The wifi signal in the Conference Room and Town Administrator's office needs to be increased. Joanne will check with Cadnet.
- Selectman Doyle stated she would like to work on the area at the intersection of Ashby and Mason Roads. Trees need to be removed and there is \$2,500 in the current budget that would take care of the removal. She would like to plant 3-5 shrubs/trees. Selectman Doyle will work on a sketch of what she would like to have in that location.
- The Old Town Hall was discussed. Selectman Doyle suggested authorization of money from the capital reserve account to replace the sill this year.
- The old schoolhouse needs to be painted and there may be an issue with the roof.
- Building Facilities Manager.
- HVAC system in Town Office this year.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,  
Joanne Meshna, Town Administrator  
November 1, 2016 Board of Selectmen minutes approved by:

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Rebecca M. Doyle, Chairman

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Timothy Johnson II

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David S. Lage

