

BOARD OF SELECTMEN/BUDGET COMMITTEE MEETING  
NOVEMBER 3, 2015

PRESENT: Board of Selectmen: George Lawrence, Chairman, Becky Doyle, David Lage  
Budget Committee: John Veaser, Chairman, Brian Somero, Wendy Juchnevics-Freeman

The meeting was called to order at 7:00 p.m. at the Town Office.

Director Mindy Buxton presented the Parks and Recreation budget.

**01-4520.2.111, Stipends and Salaries:** Mindy explained that currently the Director and the Coordinator split the \$4,800 stipend and each receive \$2,400. She would like that changed as the Director has more responsibility, and recommended \$2,800 for the Director and \$2,000 for the Coordinator.

**01-4520.2-431, Repairs and maintenance:** Mindy recommended \$3,922 for maintenance at the fields. Members reviewed the quotes. Stripping needs to be done on the lower field parking lot and Mindy had a quote of \$500.00. Signage and handicapped parking needs to be considered when stripping. Quotes for hatching the fields and raking infields were submitted. Members agreed a lot of the work on the fields should be done by DPW, and the Parks and Recreation repair and maintenance line should be for fence repair, etc. as well as the landscape timbers. DPW could install them. Suggestion was made to buy the timbers out of this year's budget and have DPW install them. DPW should be responsible for the maintenance of the fields, the parking areas and the pool house. Selectmen agreed with \$1,122 for this line for the landscape timbers.

**01-4520.2-441, Lease/outhouses:** Requested \$1,059. A \$3.00 fee is to be charged for use of the outhouses. No fees were collected in 2015 and implementation is to begin in 2016. Mindy noted the soccer program may not be here next year. There have been a lot of issues with AYSO and Parks and Recreation are proposing an in house soccer program. If equipment needs to be purchased, funds from the revolving fund would be used, and fees collected would be put back in the fund. Figuring the number of students from soccer, baseball, and basketball, it was agreed the fees would pay for the cost of the outhouses. Selectmen agreed with \$1.00 for this line. Mindy noted the outhouses have to be paid for up front before the fees are collected. Wendy recommended \$500, and then to see what the programs actually pay for, and adjust next year's budget if needed. Selectmen agreed with \$1.00 for this line.

**01-4520.2-560, Dues, subs, fees:** Requested \$200.00. NHRPA changed to Board or Commission membership for \$50.00 rather than \$65.00. NESTMA membership fee is \$55.00. Selectman agreed to \$105.00 for this line.

**01-4520.2-610, Supplies:** Requested \$2,300.00. Fertilizer removed for \$2,000. Selectmen agreed to \$500.00 for this line.

**01-4520.2-622, Electricity:** Requested \$225.00. Selectmen agreed with \$225.00 for this line.

**01-4520.2-625, Postage:** Requested \$65.00. Selectmen agreed with \$65.00 for this line.

**01-4520.2-810, Summer program:** Requested \$500.00. The program was self-sufficient this year. The \$500.00 is in case it rains and the children have to be transported by bus to the school.

**01-4520.2-811, Basketball:** Requested \$750.00. Actual is \$5,645.53; these funds should be in the capital reserve account and not in this line. Mindy stated there should be approximately \$28 left in that line. Mindy noted the cost for basketball will be reduced in salaries. Referee fees will be reduced. It

was suggested the cost for the program be included in the program fees. Mindy noted the program should be self-sufficient based on the changes she plans to make. John suggested Mindy send a letter to the Childrens' Fair asking for funds. Selectmen agreed to \$1.00 for this line.

**01-4520.2-812, Easter egg hunt:** Requested \$500.00. Mindy anticipates bringing in some revenue to offset the cost. Selectmen agreed on \$500.00 for this line.

**01-4520.2-814, Skate park equipment:** Requested \$1.00. Selectmen agreed on \$1.00 for this line.

**01-4520.2-817, Adult recreation:** Requested \$500.00. Mindy would like to start a volleyball program. Mindy suggested out of town teams pay a fee to Boynton School. Selectmen agreed to \$500.00 for this line.

**01-4520.2-816: Clean up day:** Requested \$100.00. Cost of water bottles, etc.

**01-4520.2-818: Fishing derby:** Requested \$650.00. Mindy stated she will be trying to make the program self-sufficient. Cost is for trophies and fish.

**01-4520.2-819, Autumn festival:** Requested \$200.00.

The meeting adjourned at 9:25 p.m.

Respectfully submitted,  
Joanne Meshna, Town Administrator

November 3, 2015 Board of Selectmen minutes approved by:

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George H. Lawrence, Chairman

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Rebecca M. Doyle

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David S. Lage