

BOARD OF SELECTMEN/BUDGET COMMITTEE MEETING
NOVEMBER 9, 2015

PRESENT: Board of Selectmen, George Lawrence, Chairman, Becky Doyle, David Lage
Budget Committee: John Veaser, Chairman, Wendy Juchnevics-Freeman, Judy Spring, Brian Somero

The meeting was called to order at 6:30 p.m. at the Town Office.

The following budgets were reviewed:

Cemetery: Trustees Jay Hopkins and Michelle Pelletier presented the budget:

01-4195.1-111 Sexton and 01-4195.1.120 Labor: Sexton line requested was changed to \$5,000 and \$2,000 was added to the Labor line.

01-4195.1-610, Supplies: Requested \$500. Used for paint, brushes, cutters, chains for chainsaws, etc.

01-4195.1-630, Repairs: Requested \$500. Used if they need to hire out for repairs. Members discussed trust fund accounts set up for perpetual care and two maintenance accounts and funds available to the Trustees from these accounts. The Trustees were urged to meet with the Trustees of the Trust Funds to discuss.

01-4195.1-631, Mowing: Requested \$9,000. Cost is \$1,000/mowing and the cemeteries are mowed 7-9 times a season. Selectmen agreed to \$8,000 for this line.

01-4195.1-640, Monument: Requested \$3,000. Some funds could come from the Trust Funds. Selectmen agreed to \$2,000 for this line.

01-4195.1-650, Tree Removal: Requested \$1,500. No monies have been spent from this line this year. Selectmen urged the Trustees if there are trees to be removed, they cut them down this year. Selectmen agreed to \$1,500 for this line.

01-4195.1-670, Cleanup: Requested \$4,000. Used for spring and fall cleanup. Actual spent to date is \$2,487 and the remainder will be used up next week. Selectmen agreed to \$4,000 for this line.

Patriotic Purposes: Sexton Ollie Niemi presented the budget:

01-4583.1-888, Flagpole Maintenance: Requested \$495. Selectmen approved \$495 for this line.

01-4583.1-890, Memorial Day: Requested \$1,005. Selectmen approved \$1,005 for this line.

Zoning Board of Adjustment: Chairman of the Board, Wendy Juchnevics-Freeman presented the budget:

01-4191.2-240, Education/Training: Requested \$250. The Board has two new members and they will be encouraged to attend education workshops. Selectmen approved \$250 for this line.

01-4191.2-540, Notices/advertising: Requested \$1. Selectmen approved \$1 for this line.

01-4191.2-610, General Supplies: Requested \$100. Selectmen approved \$100 for this line.

01-4191.2-625, Postage: Requested \$10. Selectmen approved \$10 for this line.

01-4191.2-626, Postage Reimbursed: Requested \$1. Selectmen approved \$1 for this line.

01-4191.2-670, Publications: Requested \$150. Selectmen approved \$150 for this line.

Fire Department: Eric Maxwell, Meredith Lund, Wendy Leger, Ben Hatcher and Chief Leel presented the budget:

01-4220.1-111, Salaries and Stipends: Requested \$42,000 because of an increase in staffing. There are five new applicants. Selectmen approved \$42,000 for this line.

01-4220.1-225, Fire Education Training: Requested \$4,500. Includes Level 1 training for \$1,300, core training for \$1,000, State Fire Academy for \$700, AdHoc training for \$750 and National Fire Academy for \$750. Selectmen approved \$4,500 for this line.

01-4220.1-350, Inoculations & Drug: Requested \$2,200. Includes TB tests for \$300, physicals for \$1,750 and flu shots for \$150. Selectmen reminded the members the Town holds a flu shot clinic for employees. Selectmen approved \$1,325 for this line.

01-4220.1-360, Custodial: Requested \$240. Selectmen approved \$240 for this line.

01-4220.1-430, Equipment Repair, Maintenance: Requested \$3,500. Includes radio repair, Cascade maintenance, repair of equipment, ladder recertification, extinguisher annual and hydro test, gas engine repair and hose testing. Selectmen approved \$3,500 for this line.

01-4220.1-432, Vehicle Maintenance: Requested \$12,000. This will be the first year of a 5 year plan to replace all the tires on the vehicles with Rescue 1 targeted first with the oldest level of tires. The tires will be given to the Highway Department. This will be the first year of a 5 year plan to replace all the batteries on the vehicles with Rescue 1 being done this year. Line item includes AdHoc maintenance for unexpected repairs and work on the vehicles and includes annual inspections and maintenance repair. Selectmen approved \$12,000 for this line.

01-4220.1-433, Computer Service: Requested \$500. Includes \$300 for Spotted Dog and \$200 for FireHouse support for computer. Selectmen approved \$500 for this line.

01-4220.1-530, Communication: Includes cell phone for Chief, 3 phone lines, fax and fire alarm. Selectmen approved \$2,500 for this line.

01-4220.1-560, Dues, Subs, Fees: Requested \$2,300. Includes fire chief dues, SWNH dues, SWNH mutual aid, periodicals and web support. Selectmen approved \$2,300 for this line.

01-4220.1-580, Mileage: Requested \$800. Includes mileage for training and to the National Academy for training. Selectmen approved \$800 for this line.

01-4220.1-610, General Supplies: Requested \$7,500. Selectmen approved \$6,000 for this line.

01-4220.1-620, Office Supplies: Requested \$1,200. Selectmen approved \$1,200 for this line.

01-4220.1-622, Electricity: Requested \$4,000. Selectmen approved \$4,000 for this line.

01-4220.1-624, Heat: Requested \$8,500. Selectmen approved \$8,500.

01-4220.1-625, Postage: Requested \$100. Selectmen approved \$100 for this line.

01-4220.1-635, Fuel: Requested \$5,000. Selectmen approved \$5,000 for this line.

01-4220.1-640, Books, Periodicals: Requested \$125. Selectmen approved \$125 for this line.

01-4220.1-740, Equipment replacement program: Requested \$625. Includes first year replacement of a replacement program for boots; plan to purchase 10 pairs this year, 10 next year and 10 more in 3 years to complete the replacement and rotation cycle. Includes purchase in December on a lease for a thermal camera with \$1,000 coming from the 2015 budget and \$3,240 each year for 3 more years to complete the purchase. Includes fire hose replacement 500 feet each year for 8 years and life safety rope replacement. Selectmen approved \$625 for this line.

01-4220.1-811, Prevention: Requested \$625. Selectmen approved \$625 for this line.

The meeting adjourned at 9:30 p.m.

Respectfully submitted,
Joanne Meshna, Town Administrator

November 9, 2015 Board of Selectmen minutes approved by:

George H. Lawrence, Chairman

Rebecca M. Doyle

David S. Lage