

BOARD OF SELECTMEN MEETING
NOVEMBER 28, 2016

PRESENT: David Lage, Tim Johnson; Budget Committee Members: Paul Termin, Chairman, Brian Somero (6:45 p.m.); Joanne Meshna

The meeting was called to order at 6:00 p.m.

Treasurer 2017 budget review: Treasurer Nancy Lashua presented the budget.

Line item 111, salary – The line item has been reduced from \$16,000 in 2016 to \$12,000. The 2016 salary reflected Beverly's salary.

Line item 130, deputy salary – The line item has been reduced from \$9,945 in 2016 to \$7,500. Nancy explained this is a ballpark figure based on a 12 hour work week.

Line item 240, education – Nothing was budgeted for the 2017 budget. The Board suggested \$150 be added for LGC workshops or yearly meetings.

Line item 560, dues – The line item remains the same at \$80 for dues to NHMA.

Line item 610, supplies – The line item has been reduced from \$700 in 2016 to \$336. The 2016 budget included a new monitor.

Line item 625, postage – The line item remains the same at \$100.

The final budget approved was \$21,658.

Transfer Station 2017 budget review: Peter Goewey, Director of Public Works, presented the budget.

Line item 01-4325.1-202, landfill water/gas testing – The line item remains the same at \$5,743. The actual for 2016 is over by approximately \$2,000. Peter explained more testing was required that had not been planned on. The line was changed to \$4,300.

Line item 01-4325.2-202, landfill mowing of the cap – The line item remains the same at \$1,000.

Line item 110, salaries – The line increased from \$13,091 in 2016 to \$13,317. The line includes a 3% merit increase as of July 2017.

Line item 240, training – The line remains the same at \$200. This is for recertification for personnel at \$50/person.

Line item 290, uniform/footwear – The line remains the same at \$1. All uniforms and footwear comes from the DPW budget.

Line item 530, communication – The line item remains the same at \$1,736. This is for expenses related to the phone and the cameras.

Line item 610, supplies – The line item remains the same at \$1,000. Supplies include drinking water, cleaning supplies, gloves, receipt books, and safety equipment.

Line item 622, electricity – The line item remains the same at \$1,330. This is for electricity to run the compactor and lights.

Line item 390, dispose of tires – The line item is increased from \$500 in 2016 to \$1,000. This is for disposal and rental of the trailer for removal of the tires.

Line item 441, trucking – The line item is increased from \$4,865 in 2016 to \$7,100. This is for the trucking cost to haul the co-mingled plastics to the processing plant. The trailer is filling up every weekend necessitating more trips. Suggestion was made to look into buying a compactor. No final figure for this line.

Line item 824, demo removal – The line item is increased from \$6,000 in 2016 to \$10,000. This is for the cost of trucking at \$145 per trip and the tipping fee of \$85.85 per ton to dispose of demolition material. Peter budgeted for 80 tons of demo and 32 trips.

Line item 825, trash removal – The line item remains the same at \$22,000. This is for the cost of trucking at \$147.91 a trip and tipping fee of \$85.85 per ton to dispose of the trash. Peter budgeted for 175 tons of trash and trips.

Line item 826, paper removal – The line item remains the same at \$3,600. This is for the rental and trucking of the recycled paper compactor use.

Line item 827, trash bags – The line item remains the same at \$4,500. Peter needs to buy more trash bags.

Line item 828, electronic disposal – The line remains the same at \$1,500. This is for the costs associated with the disposal of electronics.

The budget was not finalized.

Welfare 2017 budget review: Welfare Director Carrie Traffie presented the budget.

Line item 560, dues, subs – The line item is increased from \$50 in 2016 to \$400. Carrie explained this year she bought new software. The cost for the yearly support is \$309 which she added to this line. The Board added a new line item for computer support for \$309 and the supplies line was reduced to \$50.

Line item 624, heat – The line item is reduced from \$7,900 in 2016 to \$5,000. Last year was a mild winter and clients are able to receive fuel assistance through the state starting in December 1.

Line item 410, electricity – The line item remains the same at \$1,700.

Line item 820, food vouchers – The line item remains the same at \$500.

Line item 823, shelter – The line item is increased from \$1,000 in 2016 to \$2,000. This line item is used for rental, mortgage and transitional housing assistance. The 2016 actual is over because of support of one client at the beginning of the year for four months.

Line item 899, other services – The line item is increased from \$1,000 in 2016 to \$2,000. This line item is used for gasoline, prescriptions, cremations, etc.

The final budget was \$42,016.

Department of Public Works 2017 budget review: Peter Goewey presented the budget.

Line item 110, salaries – The line item increased from \$228,430 in 2016 to \$229,837. The rate for the new person was reduced for a final total for the line of \$219,437.

Line item 111, part time – The line remains the same at \$7,200. This is for snow plowing. The actual for 2016 is low because of the mild winter.

Line item 115, overtime – The line remains the same at \$14,790. The line was changed to \$14,072.

Line item 210, health insurance – The line is decreased from \$85,509 in 2016 to \$75,521.

Line item 211, dental insurance – The line remains the same at \$5,945.

Line item 212, life insurance – The line remains the same at \$348.

Line item 220, FICA – The line is increased from \$15,526 in 2016 to \$15,595. The number was refigured because of changes in salaries and OT for a final number of \$14,923.

Line item 225, Medicare – The line is increased from \$3,631 in 2016 to \$3,647. The number was refigured because of changes in salaries and OT for a final number of \$3,489.

Line item 230, retirement – The line is decreased from \$29,817 to \$28,212. The number was refigured for a final number of \$22,429.

Line item 240, education, training – The line remains the same at \$300.

Line item 290, uniforms/boots – The line remains the same at \$7,000. The line includes the cost of 2 coats/employee, 11 pairs of pants, and boots.

Line item 291, drug & alcohol – The line remains the same at \$500. The line is for random drug testing.

Line item 411, heat – The line remains the same at \$11,500. The actual for 2016 was \$3,018 contributed to the warm winter and low fuel costs. The line was reduced to \$5,000.

Line item 432, vehicle – The line remains the same at \$40,000. This line item is for the cost to service four dump trucks, two loaders, grader, two forklifts and other equipment. It also covers the purchase of tires for the trucks, blades for the plows and grader blades and the purchase of oil and filters,

Line item 530, communication – The line is increased from \$1,900 to \$2,260. The increase is for reimbursement of Peter's personal cell phone being used for work at a rate of \$30 per month.

Line item 610, supplies – The line remains the same at \$8,000.

Line item 622, electricity – The line item remains the same at \$5,900. This line item is for electricity usage at the Highway Department and Green Center.

Line item 816, cold patch – The line item is reduced from \$12,000 in 2016 to \$5,000. The line item is for patching of roads.

Line item 818, screening – The line item remains the same at \$10,500. The line item is for screening of sand.

Line item 819, paving – The line item remains the same at \$3,500. Peter noted the line item is for removal of beavers. A new line item was set up for Wildlife Management for \$3,500. The line item for paving is at zero.

Line item 490, calcium – The line item is increased from \$5,000 in 2016 to \$10,000. Peter stated the gravel roads are sprayed in the spring. David noted he has been asked by townspeople to have them sprayed twice a year. The line item was increased to \$18,650.

Line item 491, tree removal – The line item remains the same at \$2,500.

Line item 492, roadside mowing – The line item remains the same at \$6,000. This line is for mowing of roadsides. The line item was reduced to \$2,000.

Line item 390, culverts – The line item was increased from \$2,500 in 2016 to \$5,000. This line covers the cost of culvert pipe and cast iron frame and grates as well as precast concrete products to use on the roads that are not being rebuild.

Line item 680, salt – The line remains the same at \$46,000. Peter was asked to purchase salt in the amount of \$6,000 in this year's budget. The line item was reduced to \$40,000.

Line item 635, gas/fuel – The line was decreased from \$43,075 to \$30,000.

Line item 650, lawn care – The line item remains the same at \$12,000. It was decided to move this line item to General Government Buildings for \$12,000. Line item 650 will be at zero.

Line item 681, signs and markers – The line item remains the same at \$2,000. This line covers the purchase of signs and posts to replace damaged signs.

Line item 690, safety equipment – The line item remains the same at \$1,000. This line covers goggles, safety shields, and solution for the eyewash station and any other equipment.

Line item 825, equipment rent – The line item remains the same at \$1,500. This line covers the cost for rental on a roller for the gravel roads and a roller for patching roads.

Line item 900, lease – The line decreased from \$70,821 to \$35,000. The line was corrected to reflect there are two leases. The final number for the line was \$68,196.

The budget was finalized at \$621,669.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,
Joanne Meshna, Town Administrator

Board of Selectmen November 28, 2016 minutes approved by:

Rebecca M. Doyle, Chairman

David S. Lage

Timothy Johnson II

