

BOARD OF SELECTMEN/BUDGET COMMITTEE MEETING
NOVEMBER 30, 2015

PRESENT: Board of Selectmen: George Lawrence, Chairman, David Lage
Budget Committee: John Veaser, Chairman, Wendy Juchnevics-Freeman, Brian Somero, Judy Spring

The meeting was called to order at 6:30 p.m. at the Town Office.

The following budgets were reviewed:

Emergency Management: Director Jim Hicks presented the budget.

01-4290.1-111, Director Salary and 01-4290.1-130, Deputy Salary: Requested \$5,000 for Director and \$2,000 for Deputy. Jim is seeking to employ a Deputy. Selectmen agreed with stipend of \$5000 for the Director and \$2000 for Deputy.

01-4290.1-240, Training: Requested \$200. For training of new Deputy. Selectmen agreed with \$200 for this line.

01-4290.1-280, Travel: Requested \$150. For Deputy travel for training. Selectmen agreed with \$150 for this line.

01-4290.1-433, Computer Equipment: Requested \$800. Jim explained he has a 7-8 year old laptop that keeps crashing. For participation in WebEOC, a crisis-disaster management system, he needs to purchase a new computer and the State will do a 50/50 match. Jim was asked to find out the system requirements for the computer.

01-4290.1-530, Communication: Requested \$980. For fax, telephone and internet. Selectmen agreed with \$980 for this line.

01-4290.1-560, Dues, Subs, Fees: Requested \$0. Jim explained he belongs to the National Association of Emergency Management Directors and the dues are \$185 for which he has never been billed. If they did bill him, he would cancel his membership as they do not provide him with any services. Selectmen agreed with \$0 for this line.

01-4290.1-610, Supplies: Requested \$100. Selectmen agreed with \$100 for this line.

01-4290.1-625, Post/Envelope/Paper: Requested \$0. Selectmen agreed with \$15 for this line.

01-4290.1-750, Protective Clothing: Requested \$300. Line item used for purchase of items needed if a disaster occurs. Selectmen agreed to \$300 for this line.

01-4290.1-775, Emergency Operation Plan: Requested \$3,000. This line is for the update of the Emergency Operations Plan. The Town has contracted with Southwest Region Planning Commission to help with the update. It will not be done this year. The \$3,000 will be encumbered to 2016.

Building Inspector: Building Inspector Rick Donovan presented the budget.

01-4240.1-111, Salaries: Requested \$8,000. The actual for 2015 is over the budgeted amount of \$8,000. It was agreed the stipend is for \$8,000 and should be paid quarterly.

01-4240.1-240, Education, Training: Requested \$140. Rick belongs to the NH Association of Building Officials. He splits the cost of attending education sessions with the Town of Rindge. Selectmen agreed to \$140 for this line.

01-4240.1-530, Communication: Requested \$550. For cell phone. Selectmen agreed to \$550 for this line.

01-4240.1-560, Dues, Subs, Fees: Requested \$250. Rick decreased the amount requested to \$200 for dues for the NH Building Association Officials, \$50, and ICC, \$125. Selectmen agreed to \$200 for this line.

01-4240.1-610, Supplies: Requested \$1285. Rick explained he had added \$1200 to this line for the purchase of the 2015 building codes. Also included in the line is \$85 for general supplies. The Selectmen agreed to \$800 for this line.

01-4240.1-625, Postage: Requested \$75.00. The Selectmen agreed to \$75 for this line.

Trustees of the Trust Funds: Chairman Kim Rode presented the budget.

Requested budget of \$5,744. Kim explained the budget is the same as last year. The stipends are paid once a year at the end of the year. The Selectmen approved the budget at \$5,744.

The meeting adjourned at 8:00 p.m.

Respectfully submitted,
Joanne Meshna, Town Administrator

November 30, 2015 Board of Selectmen minutes approved by:

George H. Lawrence, Chairman

David S. Lage

Rebecca M. Doyle