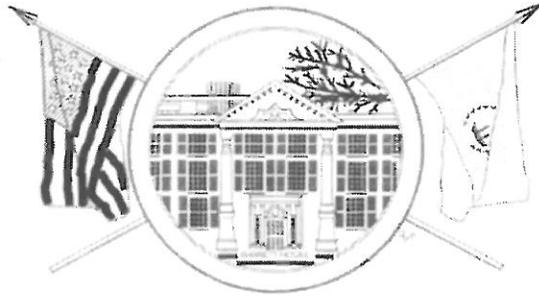


# TOWN OF NEW IPSWICH



## POLICE FACILITY COMMITTEE

Meeting #1  
9/8/15

### Attendees:

Robert MacArthur  
Mark Hopkins  
Bernard Hamill  
Police Chief Tim Carpenter

### Cc:

Tom Humphrey  
Louis Alvarez

Next Meeting: 9/17/15 5:30 p.m.

1. Reviewed the charge for the committee to address the various options that would be available for a police facility should the existing facility be sold and the town not be allowed to remain.
2. Charge is to look at long range needs for a police facility. Although the charge is to evaluate options for the police dept., committee should look at options for fire dept. and emergency management. Committee will provide preliminary options/information to the Board of Selectman for review and recommendations for proceeding further.
3. Tim provided copies of the 'Police Facility Planning Guidelines' for committee members to review. This is a good guideline in understanding the needs of a police department.
4. Bob volunteered to be the chairman of the committee. A member will need to volunteer to be the secretary since meeting minutes are required to be maintained.
5. Committee agreed that the following steps will be initially undertaken:
  - Tour existing police facility
  - Possibly look at the existing building #2
  - Brainstorm with different option possibilities

- Look at the town demographics (Bob will compile this information)

- Understand police force existing manpower and future requirements. Tim provided the following information:

\* Current police force is comprised of 6 full-time officers (including Chief) and one full-time secretary

\* Annual statistics:

\* 7,500 calls

\* 200 arrests

\* 400 criminal incidents

\* 100 safe school reports

\* There are three schools in town averaging 400 people/school, which day time staffing is based upon.

- Does not see growth needs for the police department any time soon based on historical growth rate.

6. Tim expressed that committee must keep in mind of requirements during emergencies such that occurred during the Mother's Day flood and the ice storm. Facility should be able to accommodate meeting/command center, since the town does not have the required facility in an emergency.
7. Tim will provide information that was previously compiled showing the space requirements/needs for a police facility.
8. Technology needs would be an important requirement for a police facility.