

BOARD OF SELECTMEN MEETING

July 10, 2018

PRESENT: Chairman David Lage, John Veaser, and Carlotta Pini. Selectmen Hopkins was absent.

The meeting was called to order at 6:05 p.m. at the Town Office. Chairman Lage announced that Timbertop Road will be closed on July 17 due to a culvert replacement; Comcast is introducing new Choice TV package options; and the Recreation Department has events coming up, including an Escape Capsule, Movie night, a Fisher Cats game, and British Soccer Camp.

Building Department Activity and Hours At 6:15 p.m. Chairman Lage invited the Building Inspector, Rick Donovan, and the Land Use Assistant, Lori Rautiola, to join the Board for a discussion of the Building Department's activities. Rick explained that in 2014, there were two full time positions in the department, but when Joanne became the Town Administrator, the department was left with two part time positions. He said there has been an increase in activity for the department. He explained that he spends Wednesday night and Friday working on inspections and Monday in the office. There are six active code enforcement cases. Lori only works twenty hours. He wants to start increasing her hours.

Selectman Veaser said that this is the prime building season. He suggested giving Lori more hours now and reducing hours at the end of the year when activity tapers off. Lori and Rick provided more information about the activity and revenues of the department. Chairman Lage acknowledged that revenues are up, but pointed out that the budget cannot be increased mid-year. Chairman Lage asked Rick about communication between his office, the ZBA, the Planning Board and the Conservation Commission. Rick explained there had been a meeting with the Chairman of the Conservation Commission and ideas had been discussed for keeping all parties in the loop.

Rick and Lori offered to meet with the Board quarterly and provide written reports in between to keep the Board apprised of the Building Department's activity.

Request to renew lease for Harrity / Jones Chairman Lage made a motion to approve a one year renewal of the lease for 55 Old Tenney Road. Selectman Veaser seconded the motion, and it was unanimously approved.

Discuss Transportation Alternatives Program Chairman Lage made a motion to submit a Letter of Intent to the NH Department of Transportation for the Transportation Alternatives Program. Selectman Veaser seconded the motion, and it was unanimously approved. Ashley Saari asked about the specific project that was being proposed. The Selectmen explained that initially, they wanted kids to be able to walk from the Boynton Middle School to the center. Now kids walk on Temple Road because there is no walk to the park from the Center of Town. Selectmen Hopkins had previously suggested a bridge over the brook to the park. The road is very narrow already, so a footbridge might be in order. Chairman Lage explained that the project had to be a minimum of \$400,000 to qualify. Selectmen Veaser explained they might want to continue around Playground Road too with parking separate from the walkway.

Accept Donation of \$100 for Recreation Department and Pool Chairman Lage read aloud an anonymous letter from a person who grew up in Town, took swim lessons, and wanted to donate to the swim

program so other children could benefit as he/she had. Selectman Veaser moved to accept the donation. Chairman Lage seconded the motion, and it was approved unanimously. The Selectmen thanked the donor.

Chairman Lage added that a permit for Hawkers and Peddlers had been issued for a person selling educational books. That person will be driving a black Ford Taurus and driving around door to door between July 3 and July 30.

The Selectmen reviewed a notice stating that FEMA had grant moneys available for hazard mitigation efforts. Carlotta noted that the Town's updated Hazard Mitigation Plan specifically called for three culvert replacements and the purchase of emergency generators. The Board encouraged her to speak with department heads about applying for the grant funds.

Chairman Lage said he reviewed the Memo of Understanding for the ambulance service that had been presented by Chief Lund and Jim Hicks. He questioned some of the provisions in the document and suggested it be reviewed by Town Counsel.

The Board approved the minutes of the prior meeting.

The Board agreed to discuss the NHMA Legislative Policy process at a future meeting when Selectman Hopkins was present.

The Board reviewed correspondence regarding the town's ISO rating and activity at the Police Department.

The Board reviewed a letter from the NH DOT authorizing the planters on the bridge near Warwick Mills. Chairman Lage said the Town does not have a Garden Club, but is looking for people to take on planting in the Town. He noted that Peter would get a tank for the truck so they could water the plants.

Town Office sign Carlotta said that the sign, previously discussed, had been ordered.

Non Public Session per RSA 91-A (3) II (c)

At 7:35 p.m. Selectmen Veaser made a motion to enter into a nonpublic session under RSA 91-A:3 II (c). Chairman Lage seconded the motion and it passed unanimously.

At 7:50 the Board returned to public session. Selectman Veaser made a motion to seal the minutes of the non-public session. Chairman Lage seconded the motion and it passed unanimously.

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Carlotta Pini
Town Administrator

Board of Selectmen July 10, 2018 minutes approved by:

David S. Lage, Chairman

Jay Hopkins

John E. Veaser