

BUDGET COMMITTEE MEETING  
DECEMBER 15, 2014

PRESENT: John Veaser, Chairman, Becky Doyle, Wendy Freeman, Ron Stanley, Paul Termin, Joanne Meshna

The meeting was called to order at 6:36 p.m. at the Town Office.

John made a motion to approve the minutes of the December 8, 2014 meeting. Paul seconded the motion and it passed unanimously.

The Committee reviewed the following budgets:

Fire Department:

Chief Leel presented the budget to the Committee. The following was discussed:

- Stipends – The Committee noted backup information provided indicated attendance was not 100% but stipends were issued for 100%. Chief Leel responded the information provided was for the last half of 2013. For the first half of 2014 26 people received stipends with 19 receiving the full amount, and for the second half of 2014 32 people received stipends with 22 receiving the full amount. Attendance has improved from 2013 to 2014. Chief Leel uses a formula to figure the stipends and budgets 90% of the full amount as not everyone gets the full pay. Chief Leel noted there will be 3 new members next year and therefore more money spent on stipends. This year the actual spent is \$39,000 and next year's request is \$40,000.
- Inoculations and drugs – TB shots are \$15.00 and hepatitis B shots are \$66.00. Waivers are available for those that do not want to have the shots.
- Equipment and maintenance – Includes service of the cascade system \$350, testing of ladders \$225, testing of breathing apparatus every 3 years \$1,625, programming of pagers \$280, repair of base radio and repeaters \$1,000, repair of 4 pagers \$65 each.
- Fire vehicle – This account covers all maintenance for fire vehicles. Actual spent to date is \$13,142.
- General supplies – Includes oil, grease, antifreeze, paper towels, safety glasses and batteries. Actual spent to date is \$6,869. Committee recommended reducing the line to \$7,500.
- Heat – Chief Leel noted the old highway garage will no longer be heated as the fire truck has been moved so this line can be reduced. Through August 1,900 gallons have been used for the Fire Station and 1,000 pounds of propane for the two separate buildings. There is a contract in place with Red's at \$3.35 per gallon.
- Equipment new or replacement – This line includes purchase of one set of turnout gear \$1,700, thermal imaging camera \$4,000, 1 ¾ inch fire hose \$1,476, 4 inch hose \$4,746.
- Education/training – Actual spent is \$4,300. Committee recommended reducing the line to \$4,500.
- Fire prevention – Chief Leel explained he would like to have more programs but there is never enough money to do so. This line actual averages approximately \$500 per year.

Chief Leel informed the Committee he was submitting a warrant article for a new fire truck. The truck will cost \$418,000. He has applied for a federal grant for \$376,000 and up to \$100,000 in matching funds will be withdrawn from the capital reserve fund for fire trucks.

Wendy made a motion to approve the Fire Department budget at \$126,333. John seconded the motion and it passed unanimously.

Chief Leel distributed a list of items the Department needs to be compliant which included replacement of tires on any vehicle at 7 years old, turnout gear cleaned and tested every 6 months, exhaust system for the main building, and inoculations. John will discuss the items at the deliberative session.

The Budget Committee 2015 approved Fire Department is as follows:

Stipends	\$ 40,000
Chief stipend	10,000
FICA	3,100
Medicare	725
Education/training	4,500
Workers Comp	2,771
Inoculations & drugs	450
Fire disposal custodial	240
Equipment repair/maint.	5,000
Vehicle	13,000
Computer service	500
Communication	2,500
Dues, subs, fees	2,572
Mileage	800
General supplies	7,500
Office supplies	1,000
Electricity	4,000
Heat	12,000
Postage	125
Fuel	6,700
Books, periodicals	250
Equipment, new	8,000
Fire prevention	600
TOTAL	\$126,333

#### Emergency Management:

Director Jim Hicks presented the budget to the Committee. He was asked the reason for the deputy and he explained that person would fill in when he was not available. A total of \$6,500 was spent this year for a deputy and director and the proposed budget is broken out as \$5,000 for the director and \$2,000

for the deputy. Jim explained the \$3,000 request for next year for the emergency operation plan. He applied to the State for a \$6,000 grant for the hazard mitigation plan. The plan costs \$12,000. He met with Southwest Region Planning Commission who will do the plan. The other \$6,000 has to be supplied to Southwest in cash and the in kind services are \$3,000. Without the plan the Town will not be in compliance with FEMA.

He also has applied for a grant for a new radio tower to be moved over to the highway building. The new tower will cost between \$8,000-\$10,000. Jim also noted that Emergency Department gave some of their budget to the pool this year. He is also considering a grant for school safety exercise. The communication line request is \$980 and actual is \$479. Jim explained they had a credit for a few months which accounts for the difference. Jim explained Code Red and how it allows Town departments to put out messages. A third of the Town has signed up for the service.

Wendy made a motion to approve the Emergency Management budget at \$12,472. Ron seconded the motion and it passed unanimously.

The Budget Committee 2015 approved Emergency Management budget is as follows:

Director	\$ 5,000
Deputy	2,000
FICA	434
Medicare	102
Education/training	200
Travel	150
Computer equipment	80
Communication	980
Dues, subs, fees	186
Supplies	25
Post/envelope/paper	15
Protective clothing	300
Emergency operation plan	3,000
TOTAL	\$12,472

Communications:

Wendy made a motion to approve the budget at \$74,732. Paul seconded the motion and it passed unanimously.

The Budget Committee 2015 approved Communications budget is as follows:

SWNH Fire Mutual Co.	\$45,740
Hillsboro County	25,152
Communication	3,840
TOTAL	\$74,732

Moderator:

Moderator Bob Romerill presented the budget to the Committee. Workers Compensation was changed to zero. Wendy made a motion to approve the budget at \$787. Ron seconded the motion and it passed unanimously.

The Budget Committee 2015 approved Moderator budget is as follows:

Deputy	\$ 150
Moderator	465
FICA	38
Medicare	9
Education	50
Mileage	75
TOTAL	\$787

Patriotic Purposes:

John made a motion to approve the budget at \$1,500. Wendy seconded the motion and it passed unanimously.

The Budget Committee 2015 approved Patriotic Purposes budget is as follows:

Memorial Day	\$1,500
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Pool:

Liz submitted information to the Committee regarding salaries to include an increase in hours for a third session of swim lessons. Wendy made a motion to approve the budget at \$46,633. Ron seconded the motion and it passed unanimously.

The Budget Committee 2015 approved Pool budget is as follows:

Salaries	\$28,660
FICA	1,777
Medicare	416
Education/training	850
Workers Comp	770
Notices	100
Electricity	2,400
Computer	650
Communication	1,400
Dues/subs/fees	460

Travel	200
General Supplies	650
Equipment Maint.	1,800
Open/Close	2,000
Chemicals	4,500
TOTAL	\$46,633

The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Joanne Meshna, Land Use Manager