

**Heritage Commission**  
New Ipswich, New Hampshire  
Meeting Minutes

*Date:* August 23, 2017

*Present:* Fran Atchison, Jim Coffey, Stan Long

*Absent::* Mark Hopkins, Carmen Madrid, Jay Hopkins (Selectman Representative)

*Next Meeting:* September 27, 2017

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### **Call to Order**

The Heritage Commission meeting was called to order at 6:00pm at the New Ipswich Town Office. Minutes from the July 26th meeting were read. The minutes were approved by Stan and seconded by Jeff.

### **Discussion/Action Items**

#### **1. Old Town Hall Restoration**

- The Heritage Commission's RFP was on the Agenda for the August 8, 2017 Board of Selectmen meeting. It was reviewed by the Selectmen and determined the scope of the project was too broad. The RFP should be for repairing the sill of the Old Town Hall only, which would include removal and replacement of existing materials in order to accomplish the sill repair.
- The Selectmen agreed to meet at the Old Town Hall site on August 17, 2017 to assess the work needed, using the 2007 New Ipswich Town Hall Historical Assessment as reference. Fran revised the RFP and it was submitted on August 20 to the selectmen for review.

#### **2. Fund raising**

- Jim will get a quote for the reprint of New Ipswich town history books to determine the sale of these as a fund raising option.
- Fran will contact the Town Administrator to find out how the Heritage Commission fund raising proceeds are separated from other town monies.
- Jim suggested a fund raiser in October to coincide with the alternate anniversary of the founding of New Ipswich.

### **Adjournment**

Fran moved to adjourn the meeting and Stan seconded the motion. The meeting was adjourned at 6:30pm Our next meeting is scheduled for Wednesday, September 27, 2017 at 6:00 pm