

Heritage Commission
New Ipswich, New Hampshire
Meeting Minutes

Date: September 27, 2017

Present: Fran Atchison, Mark Hopkins, Stan Long, Carmen Madrid

Absent: Jim Coffey, Jay Hopkins (Selectman Representative)

Next Meeting: October 25, 2017

Call to Order

The Heritage Commission meeting was called to order at 6:03pm at the New Ipswich Town Office by Mark Hopkins, seconded by Stan Long.

Stan Long moved the commission dispense reading the minutes from the August 23rd meeting, it was seconded by Mark Hopkins.

Discussion/Action Items

1. Old Town Hall Restoration

- Fran reported that the Heritage Commission's revised RFP was accepted and put out for bid. The RFP appeared in the September 26 edition of the Monadnock Ledger-Transcript and on the New Ipswich town web site, posted on September 21st. Fran also supplied the Town Administrator with a list of possible contractors found on the Directory of Old House Resources found on the New Hampshire Preservation Alliance website to contact directly.
- A pre-bid meeting will take place on-site October 20, 2017 at 10:00 am. All bids must be submitted by October 31, 2017.

2. AutumnFest

- Fran suggested the Heritage Commission participate in AutumnFest. As a 'non-profit' we would be entitled to a booth and table free of charge. All agreed to participate. Fran will submit the form.
- We discussed what we would be able to communicate at the AutumnFest booth. We agreed to create an informational flyer with information about the commission, the status of our first 'project' (Old Town Hall, a volunteer sign-up sheet, sign-up for New Ipswich historic books, information about the sesquicentennial date discrepancies.
- Carmen volunteered to create the banner and produce the flyer. Fran will create the text for the Old Town Hall project, overview of the Heritage Commission's function, and photos for the flyer. Fran will ask the Town Administrator about reimbursement for expenses as well as if anything exists from the 250th celebration that we might be able to include in the flyer. Stan and Mark will help with set-up Saturday morning. We are hoping Jim has the information on the reprint of New Ipswich town history books and will be able to provide text on the sesquicentennial dates.

Adjournment

Stan moved to adjourn the meeting and Carmen seconded the motion. The meeting was adjourned at 6:45pm Our next meeting is scheduled for Wednesday, October 25, 2017 at 6:00 pm

Respectfully,

Fran Atchison
Secretary