

MINUTES
PLANNING BOARD
June 16, 2021
Via Zoom and in-person

Present: John Schaumloffel (Chair), Shawn Talbot (Ex-Officio)-in person , Deirdre Daley(Co Chair)- in person , Nate Sikkila- in person , Lou Alvarez,- in person , Josh Muhonen- in person , Tim Somero, Lou Guarino, Craig Smeeth, Liz Freeman and Jennifer Minckler.

Deirdre took roll call attendance. Sam Benedict, 53 Jacqueline Drive, was in attendance in person.

Selectmen/Chair/Land Use Report:

Selectman Shawn Talbot did not have anything to report

Land Use Clerk had nothing to report

Planning Board Chair John Schaumloffel had nothing to report

Minutes from June 2, 2021: Several changes made to the minutes. John asked if there is a motion to accept the Minutes as amended. Moved by Nate, seconded by Josh. Roll Call vote 4 to 3. Motion carries. The Minutes are adopted.

Discussion of Planning Board Attorney Candidate Jason Bielagus-Mr. Bielagus was not present. John advised that the Town Administrator suggests the Planning Board use the Town Attorney. The Town Administrator advised that there is a current litigation involving Mr. Bielagus representing the plaintiff against the Town of New Ipswich that presents a conflict of interest with moving forward with Mr. Bielagus as an attorney for the Planning Board. General discussion included a history of past attorney services for the Planning Board. A lengthy discussion ensued. John suggested continuing this discussion to a future date.

Upcoming Public Hearings: John mentioned that the Dropbox link has been sent out for July 7 and that Kent Brown is returning to a format that gives the Planning Board guidance on application completeness and compliance so there will be updated reports from him on the Brook Haven Farms, Somero TFF, and Somero Turnpike and Locke properties.

Old/New Business:

It was asked that the Subdivision presenter provide his own computer for the upcoming presentations. Mr. Ploof will be contacted. Regarding the June 2, 2021 reviewed minutes of second paragraph on page four, it was noted that we received something in writing from Road Agent Peter Goewey when in fact we received information verbally. John asked that the Vice Chair share with all known members of the Home Owners Association by email, any /all declarations, covenants, and road maintenance agreements related to Kennybeck Court, Stoneridge Drive and Cravens Way. Scott, the Town Administrator states that per Right to Know laws, the process is that this request should be in writing with an expectation of five business day requirement to respond. Deirdre, the Vice Chair requested John file a formal Right to Know law request for the requested documentation

John asked if there was a motion for the Board to adjourn. Lou Alvarez motioned. Nate seconded. Roll Call Vote Unanimous to adjourn at 8:23PM.

Respectfully submitted,
Jennifer Minckler
Land Use Administrator

Town of New Ipswich Right-to-Know Law Meeting Checklist

As Chair of the New Ipswich Planning Board, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

- a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*

We are utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # **1 646 558 8656** and **Meeting ID 818 1803 0303** or by clicking on the following website address:

<https://us02web.zoom.us/j/81818030303>

Passcode: 272836

- b) Providing public notice of the necessary information for accessing the meeting;*

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of New Ipswich website at www.townofnewipswich.org

- c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;*

If anybody has a problem, please call 603-593-8892 or email at:

jschaumloffel@townofnewipswich.org.

Please be aware that for the purposes of transcription this meeting is being recorded (both video and audio via Zoom, and audio via a digital voice recorder).

For the benefit of phone only users, and RSA compliance, we will attempt to disable the Chat function in Zoom. Regardless, please do not use the Chat function in Zoom during the meeting.

In Zoom, if one wants to make a statement, they can raise their hand (electronically). The Vice Chair will now demonstrate how to raise their hand.

- d) Adjourning the meeting if the public is unable to access the meeting.*

In the event the **general** public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote. Let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

