

MINUTES  
PLANNING BOARD  
January 19, 2022  
Via Zoom and in-person

**Present:** Deirdre Daley (Chair) – in person, Lou Alvarez – in person, Nate Sikkila- in person, Josh Muhonen- in person, Tim Somero- in person, Lou Guarino- online, Craig Smeeth- online and Jennifer Minckler- in person. Sam Benedict was in the audience in person. Deirdre Daley took roll call attendance.

**Selectmen/Chair/Land Use Report:** Selectman Shawn Talbot was absent and will discuss Jalen Drive at the next Planning Board meeting to be held February 16, 2022. The Land Use Clerk provided the 2021-2022 Land Use Regulation books to all the members present.

Dates for the Deliberative session are February 8 2022 with a snow date of February 12 2022. Voting date is March 8, 2022. Chair Deirdre Daley mentioned Candidate Declarations begin today and ends on January 28, 2022. There are (2) three year terms available as well as 2 to 3 alternate positions. There are not any items on the agenda for February 2, 2022, so the meeting will be cancelled or that night. Chair Deirdre Daley will not be at the February 16, 2022 meeting and Lou Alvarez will Chair. Chair Deirdre Daley advised that she completed the Planning Board report which will be added to the Town Annual Report and it will be put in Dropbox for the Planning Board to review. In response to what is included in the report, there was a review of recent correspondence regarding Brook Haven Farm LC gravel pit.

**Minutes of January 3, 2022:** Minimal changes were made. Motion to accept the minutes as amended by Lou Alvarez seconded by Josh Muhonen. There was no further discussion. The minutes passed.

**7:30 Public Hearing- Dean and Martha Bertram, 18 Poor Farm road- 2 lot Subdivision Map 8 Lot 15B- Continuation from December 1 which was cancelled. Original hearing was September 15 2021-** Hearing was moved to a date certain February 16, 2022 at 7:20pm. Neither the Applicants nor the representative were present for the hearing.

**Old/New Business:** Chair Deirdre Daley suggested reviewing the Planning Board By-Laws either at the next meeting on February 16, 2022 or March 16, 2022 which is the Planning Board meeting held after the election. For the February 16, 2022 meeting, the Planning Board will conduct Commercial/Solar update by the applicable work group.

There was a brief discussion of the Master Plan and the influence of the document as the Planning Board does its work. The Board will begin to review the document in March and April depending on the number of applications that need to be heard by the Board.

Dee would like the Cemetery Trustees and Sexton to join the March 2, 2022 meeting to see how the Planning board can assist them with planning for future cemetery plots as inventory is low. The Land Use clerk will contact the Cemetery Trustees and Sexton and reach out to Susan and the Board of Selectmen Clerk to inquire about land that may be available for a future cemetery.

Tim Somero asked Lou Alvarez about updates on Boynton Hill drainage. Lou advised that Kent Brown is the Engineer and once Kent completes his review, Lou will update the Planning Board with Kent's findings.

Motion to adjourn by Nate Sikkila. Seconded by Josh Muhonen.

Adjourn at 8:10pm

Respectfully submitted,  
Jennifer Minckler  
Land Use Administrator