

MINUTES  
PLANNING BOARD  
September 21, 2022  
In-person/ Zoom

**Present:** Deirdre Daley (Chair) -in person, Josh Muhonen (Vice Chair) - in person, Tim Somero-in person, Craig Smeeth- in person, Ray Somero-in person, Lou Guarino- in person Jennifer Minckler-in person.

**Citizens in attendance:** Sam Benedict

Roll Call vote taken by Deirdre.

**Selectmen/Chair/Land Use Report:** Shawn was not present for this meeting. Land Use Clerk reported that Peter confirmed that the town paid for tree cutting on Boynton Hill Road to widen the road. Deidre notes it isn't clear why we didn't consider fees for the subdivisions that were considered in that area. There were comments at the time that the trees were cut for the power company to service those houses. Fieldstone and Ben Krook have been contacted by email and were advised that no future building permits will be approved without the Town Engineer approved erosion control plan for each lot. The Land Use Clerk asked the Planning Board if they could attend the October 5, 2022 meeting at 6:00pm to conduct an interview. All but Tim were in agreement. Tim will be out of town that day. The Chair asked the Board if the gravel pit inspections should be changed to October 8, 2022. Those attending the inspection were in agreement. Letters will be sent out to the Gravel Pit owners. Chair Deidre mentioned the budget and the goal of identifying what regulations we need to look at next year. Topics of discussion were moving 20 year erosion control to a different standard, ridgeline development, and impact fees and the issue of erosion control plans for each lot versus one erosion control plan. She questioned if we should allow for a simplified outline for any amendment needed versus having to complete an application again. She discussed education and the cost of trainings and the need to include training for the Land Use Clerk in the budget. Discussion of budget continued. Chair Deidre asked the Land Use Clerk to contact the Cemetery Committee to schedule time for meeting with Planning Board.

**Review of As-Built submitted for Kennybeck Court Ext /Cravens way:** A request was made to release the bond. The plans have been provided for review. Peter Goewey provided inspection report which stated "I have inspected Kenny beck and Cravens way catch basins and culverts and all looked clean and working properly. The area that the vegetation was put down are taking and growing in nicely. I would say that Andy did a very nice job on this project". Chair Deirdre doesn't remember seeing a guardrail and knows it was one of the items. The as-built plans do not show a guardrail. There is no legend on the plans and the Planning Board did mean to ask for that. Previously submitted plans were reviewed. A guardrail is shown on the prior plans. Chair Deidre advised that the steep hillside is still not vegetated. There is erosion there. It appears to have been seeded but fell down to where it is eroded. Lou advised that everything should be vegetated with no exposed ground, except the swales. It was suggested that members of the Planning Board go view the area. There are two things the Planning Board can do to release the bond. They can advise to get the guardrail and vegetation done or provide a partial bond release until the work is done. Deidre will contact Andy Krook once the site is reviewed for guardrail and vegetation.

**Minutes of August 17, 2022:** Motion to accept the minutes by Josh. Motion seconded by Lou. Roll Call vote. All were in favor with one abstention due to absence. Motion Carries.

**Old/New Business:** Regulations and ordinance discussion. It was suggested that the Land Use Clerk request resume and proposal of all potential applicants for the Town Engineer.

**8:00 Interview for Town Engineer**

Motion to adjourn by Josh. Seconded by Craig.

Meeting Adjourn at 9:11PM  
Respectfully submitted,  
Jennifer Minckler  
Land Use Administrator